



DEPARTMENT OF PUBLIC HEALTH  
Division of Environmental Health

COMMUNITY FOOD EVENT VENDOR TIME CONTROL PLAN

Except during preparation, cooking, cooling, transportation to the event for a period of less than 30 minutes, or when time is used as the public health control, potentially hazardous food shall be maintained at or above 135°F, or at or below 41°F. If time only, rather than time in conjunction with temperature (active units such as steam tables and/or mechanical refrigeration), is used as the public health control for a working supply of potentially hazardous food before cooking or for ready-to-eat potentially hazardous food that is displayed or held for service for immediate consumption, certain steps must be taken to ensure that the food will remain safe (CA H&S Code 113996&14000). The first food items out of temperature must be served first, this is called the "First In First Out" or FIFO procedure. Please fill out your time control information below and attach it to you Community Food Event Vendor Application:

NAME OF VENDOR/BUSINESS: \_\_\_\_\_

NAME OF EVENT: \_\_\_\_\_ DATE OF EVENT: \_\_\_\_\_

FOOD ITEMS UNDER TIME CONTROL: \_\_\_\_\_

LOCATION WHERE FOOD WILL BE PREPARED: \_\_\_\_\_

HOW WILL THE FOOD BE TRANSPORTED? \_\_\_\_\_

HOW WILL THE TEMPERATURE BE MAINTAINED? \_\_\_\_\_

HOW WILL YOU LABEL FOR "FIRST IN FIRST OUT"? \_\_\_\_\_

FOOD CANNOT BE OUT OF TEMPERATURE FOR MORE THAN 4 HOURS, IN ORDER TO ENSURE THAT FOOD IS DISCARDED BEFORE THE 4 HOUR LIMIT YOU WILL DISCARD LEFTOVER FOOD ITEMS EVERY:

3.5 hours      3 hours      2.5 hours      2 hours      Other \_\_\_\_\_

I understand that my food items must be discarded after they have been out of temperature for 4 hours maximum. I will label my food items to ensure that the first food items out of temperature will be the first items served (FIFO).

Signature of Vendor/Business Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

| EH Office Use Only |       |
|--------------------|-------|
| Approved By:       | Date: |